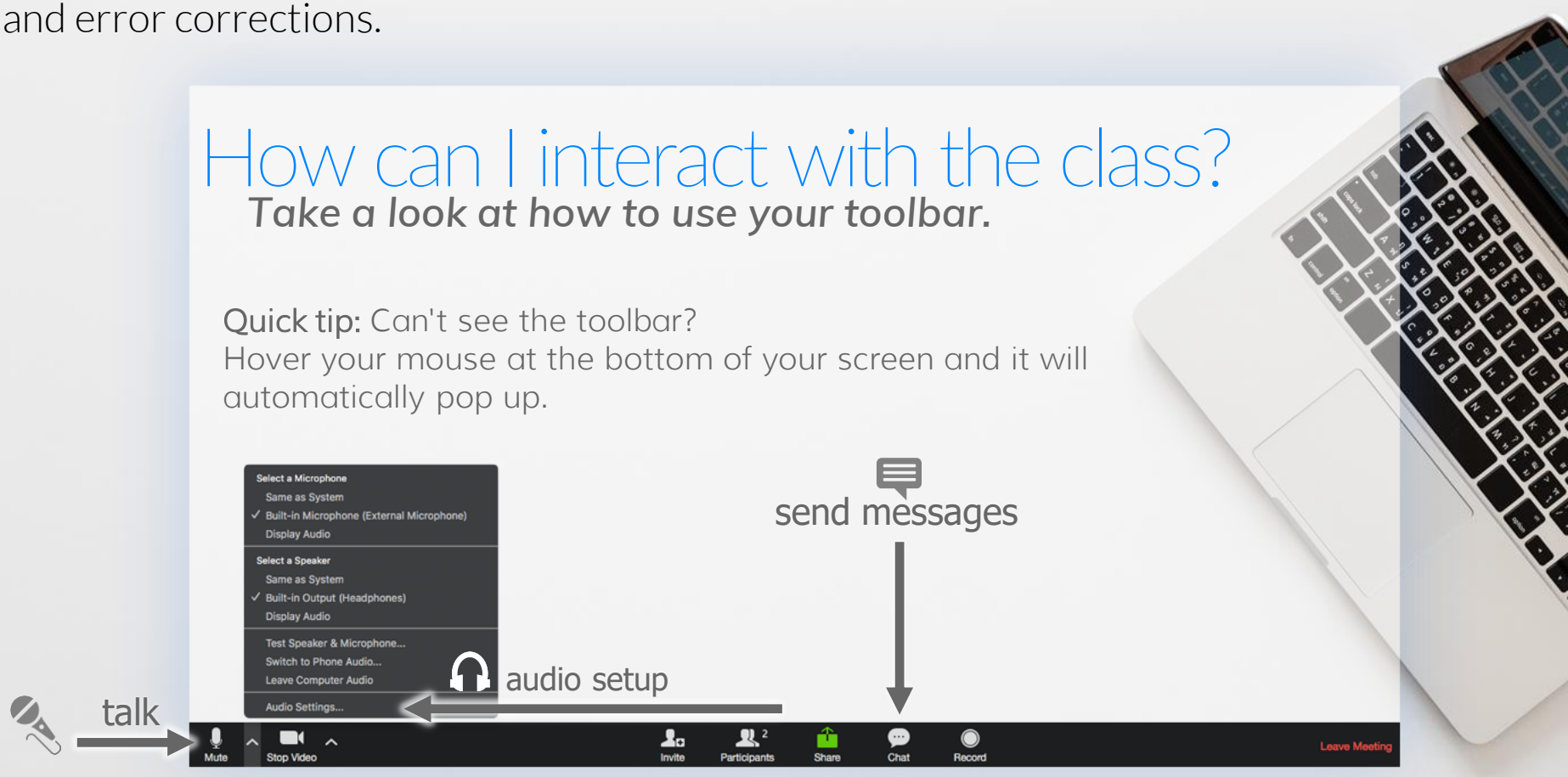
Welcome!

This is a classic class with a small group of students focusing on grammar, vocabulary, and error corrections.



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Being Polite

By the end of this lesson, you will be able to:

- talk about communication.
- discuss polite language.
- use direct and indirect language.

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Warm Up

Which do you prefer? Being honest or protecting feelings? Why?

I like being honest with my friends more than protecting their feelings because _____.

I like protecting my friends' feelings more than being honest with them because _____.

Vocabulary Match

First, guess what each word means. Then, match the words to their definitions.

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borrow

punctual

interrupt

respectful

direct

manners

Polite, courteous

To use and return another person's property

Going straight to the point; frank

On time; not late

To talk when another person is talking

Polite social actions

Vocabulary Fill in the Blank

Complete the sentences with the correct vocabulary words. Then, answer the question.

Bianca is only five years old, but she has wonderful _____. She's so polite.

A student should be _____ to the teacher.

If you _____ a library book, you should return it.

We want a _____ employee who will arrive at work at 8:00 a.m.

He always says what he thinks. He's a very _____ boss.

Don't _____ the manager when she's speaking.

borrow	punctual	interrupt	respectful	direct	manners

Give an example of good manners in your country.

Prefixes

Talk about the words in the boxes and practice using them in sentences.

In English, adding *dis*, *im*, or *in*, makes the word opposite. Compare the words in the boxes. Make sentences using them.

A.	B.
respectful	disrespectful
polite	impolite
direct	indirect

Example: *Respectful* people have good manners. *Disrespectful* people do not have good manners.

How can children be *respectful* to adults? Give an example.

Discussion

Discuss as a group. What do you think?

It is OK to interrupt a person when they are talking.

Yes, it's OK because _____.

No, it's not OK because_____.

Pronunciation Practice

Repeat these sentences after your teacher.

Bianca borrowed Bethany's big brown boots.

Polite people pass pets and pet them.

Grammar Practice

Complete the sentences with the words provided.

Use the words "was" and "were" to talk about things that happened in the past.

They _____ respectful during the meeting.

He _____ direct with the request.

I _____ saying that she is always punctual.

We _____ borrowing a car for the weekend.

was

were

Chart

Which is worse? Talk about both topics and decide which is better. Take a vote.

A friend who borrows things without asking

A friend who interrupts you when you're talking

Did you Know?

Read about the words "please" and "thank you." Who taught you these words?

Did you know:

- "Please" and "thank you" are examples of the polite words in English.
- In the U.S., many parents teach their children to say "please" and "thank you" as soon as they can talk.
- Some parents won't give their children toys until the child says "please, may I have a toy?"

In your country, is it important to say words like "please" and "thank you?" Explain.

Discussion

Read the examples and talk about this question with your classmates.

Direct sentence: "Please do the dishes."

Indirect sentence: "The dishes are really dirty. I wish someone would wash them."

Example: In my family, it is more polite to be indirect. Being too direct can be impolite.

Is it better to be direct or indirect when you want a family member to help you?

Mind Map

Give examples of direct and indirect language.

Direct language		Indirect or Polite Language
Do the dishes.		Can you please do the dishes?
You need to be more punctual.		_____
Don't interrupt me.		_____
_____		I need help with my homework.
_____		I'd like to borrow your car tonight, if that's OK.

Sign Post

Read the quote and discuss.

"The Germans and Austrians are very polite, the Swiss are very reserved, and the Spanish usually kiss me. The Brits write me letters."

-Donna Leon
(American Author, born 1942)

What does this mean to you?

In your opinion, how are manners different in other countries? Give an example.

Role Play

Choose a situation and a role. Act it out with a partner. Take turns.

A	You are speaking at a meeting. Your friend is interrupting you. Ask him/her to stop politely.	You are listening to your friend in a business meeting. Interrupt him/her to speak.
B	You speak very directly. Ask to borrow your friend's shoes for a party.	You speak very indirectly. Tell your friend that you will be wearing those shoes to the party.

Role Play

Choose a situation and act out a role. Use polite language in these situations.

1. A mother who wants her daughter to help do the laundry
2. A son who wants his father to teach him how to drive
3. A brother and sister who both want to use the computer

Wrap Up

Review what you learned in the lesson.

Give an example of a direct and indirect sentence.

How do you talk about things in the past using *was* and *were*?

What does the prefix *dis-* mean?

Why is it important to talk to people in a respectful way?